

**UNIVERSAL FAMILY  
LOCAL HUMAN RIGHTS COMMITTEE REPORT**

**Date: November 2, 2011**

**Location: Interstate Corporate Center  
6315 N. Center Drive, Building 20, Suite 249  
Norfolk, VA 23502**

**Committee Members Present:**

**Laverne Johnson  
Adria Peterson-Pulley  
Barbara Johnson  
Grace Washington**

**Committee Members Absent:**

**Melvin Jones  
Dorothy Drummand**

**Human Rights Advocate:**

**Stewart Prost**

**CALL TO ORDER:**

**The meeting was called to order at 9:15 by Vice Chairperson Grace Washington.**

**OLD BUSINESS:**

**The minutes for Aug 2rd and Aug 16th were voted and approved by the committee.**

**MR. STEWART PROST REPORT:**

**Mr. Prost reported some changes to the DBHDS office. There is an open position in the DBHS office, ads are running and hopefully position will be filled.**

**Mr. Prost discussed the new forms for the quarterly report and annual report and directions on how to fill out the report were given.**

**Quarterly Reports- Providers will be required to email/mail their quarterly reports to the committee members, two weeks prior to the scheduled LHRC meeting.**

**Emailing protocol to ensure privacy and security of consumer;**

**Incident reporting- the information/client name etc, should be indicated on a separate piece of paper and mailed to the committee members. Do not email this particular confidential information!**

**Annual Reports- will be information accumulated from the quarterly reports. The next annual report will be an accumulation from 07/01/ 2011 through 12/31/2011. (Due Jan 15, 2012, must be emailed/mailed to all committee members).**

**The Annual 2012 report will include the twelve months of the year.**

**Committee Status-** The consumer position is a code mandated position. We have two candidates .The committee will interview both applicants and make recommendations. Discussed upcoming positions that will need to be filled in June 2012. Both the General position and Health Care position will become vacant. (Health care position; CNA, Nurse, LCSW or licensed from the Department of Health Professionals)

The Financial Report should not be part of the committee meeting. The location, staff support, anticipated expensed should be separate from the meeting.

Once again, all programs are encouraged to bring/provide the appropriate documentation for the LHRC. Mr. Prost encourages you to contact him if you have any questions or would like to verify any information: [stewart.prost@dbhds.virginia.gov](mailto:stewart.prost@dbhds.virginia.gov)

**All Committee Members:**

Please verify your attendance for each meeting with Chris Handy.

Family Preservation Services: 455-8300 or email: [chandy@fpscorp.com](mailto:chandy@fpscorp.com)

**Ms Carolyn Bowman of Essential Independent Lifestyles requested affiliation for In-Home Supported Services program. She presented the program's Behavior Management Policies and Program Rules.**

*Ms. Washington Motioned to grant the affiliation of the new service and to approve Behavior Management Policies & Program Rules recommending that they incorporate a time frame in the Behavior Management Polices that will identify maximum minutes a restraint can be used and to indicate the next course of action. Barbara Johnson seconded the motion. Motion approved unanimously*

*Isalene Anderson of CMJ Positive Change, presented changes to their behavior plan. The program is changing from Mandt to Tova.*

*Ms. Washington, Motioned to approve changes to behavior plan and approve the behavior management and program rules CMJ Positive Change, Laverne Johnson seconded the motion. Motion approved unanimously.*



**\*\*PROGRAM REPORTS \*\* Presented on Nov 2, 2011**

**Chesapeake Treatment Center**

**Representative: Chris Fontana**

**License is current**

**There were 33 individuals served in this quarter**

**There was no report of restraints (include physical and medical) There was no report of abuse/neglect (to include cases alleged, pending or proven). There was no report of serious incidents/injuries/death.**

**CMJ POSITIVE CHANGE, LLC**

**Representative: Isalene Anderson: (757) 923-1200, 342-4183**

**Address: P.O. Box 241, Suffolk, Va. 23434**

**Their license is current**

**There were 6 individuals served in this quarter**

**There was no report of restraints (include physical and medical). There was no report of abuse/neglect (to include cases alleged, pending or proven). There was no report of serious incidents/injuries/death.**

**CROSSROADS FAMILY SERVICES II, LLC**

**Representative: Tonya Young: 393-5800 cell: 285-5562**

**Address: 2602 Lincoln Street, Portsmouth, Va. 23704**

**License is current**

**There were 15 individuals served in this quarter**

**There was no report of restraints (include physical and medical). There were no reports of abuse/neglect (to include cases alleged, pending or proven). There were no reports of serious incidents/injuries/deaths.**

**ESSENTIAL INDEPENDENT LIFESTYLES**

**Representative: Carolyn Bowman: (757) 409-2879 or (757) 487-7517**

**Address: 3012 Camelot Boulevard, Chesapeake, Va. 23323**

**Their license is current**

**There were 4 individuals served during this quarter.**

**There were no reports of restraints (include physical and medical). There were no reports of abuse/neglect (to include cases alleged, pending or proven). There was no report of serious incidents/injuries/death.**

**FAMILY PRESERVATION SERVICES, INC**

**Representative: Chris Handy (757) 455-8300**

**Address: 6315 North Center Drive, Suite 249 Norfolk, Va. 23502**

**License is current**

**There were 72 individuals served during this quarter**

**No reports of abuse or neglect. There was no report of restraints (include physical and medical). There was no report of abuse/neglect (to include cases alleged, pending or proven). There were no serious incidents/injuries/deaths**

**HINES HAVEN HEALTHCARE, (Columbia House Inc.)**

**Representative: Cheryl Hines (757) 393-1500 cell: (757) 286-6996**

**Address: 4500 Columbia Street, Portsmouth, Va. 23707**

**The license is current**

**There were 6 individuals served during this quarter.**

**There is no report of abuse/neglect (to include cases alleged, pending or proven). There was a report of serious incident/injuries/death.**

**LIMITED TIME DAY SUPPORT:**

**Representative: Isalene Anderson**

**Joy Rollins: (757) 305-8352, 263-8085**

**Address: 5521 Bayberry Road, Norfolk, Va 23502**

**License: Surrendered (Modification has been submitted)**

**There were no individuals served during this quarter**

**There was no report of restraints (include physical and medical). There was no report of abuse/neglect (to include cases alleged, pending or proven). There are no serious incidents/injuries/deaths.**

**PREFERRED PROVIDER SERVICES, LLC**

**Representative: Renea Ballard: (757) 399-6363 or 537-0258**

**Address: 212 Maxwell Avenue, Portsmouth, Va. 23702**

**License is current**

**There were 2 individuals served during this quarter**

**There was no report of restraints (include physical and medical). There was no report of abuse/neglect (to include cases alleged, pending or proven). There was no report of serious incidents/injuries/death.**

**Shekinah Glory LLC**

**Representative: John Olukanni: 757-340-1010, 757-575-1334**

**Address: 3568 Faraday lane, Virginia Beach, VA 23452**

**Seeking License, Temporary affiliation.**

**There were no individuals served during this quarter**

**There was no report of restraints (include physical and medical). There was no report of abuse/neglect (to include cases alleged, pending or proven). There was no report of serious incidents/injuries/death.**

**STEPPING STONE FAMILY SERVICES, INC.**

**Representative: Antoinette Thornton 757-237-8460, 757-404-1900, 757-673-8117**

**Address: 212 Research Drive, Suite 102 Chesapeake, VA 23320**

**Their license is current until 10/31/ 2011, provisional license**

**Dues are current.**

**There were 20 individuals served during this quarter.**

**There were no reports of restraints (include physical and medical). There were no reports of abuse/neglect (to include cases alleged, pending or proven).**

**TAYLOR FAMILY HOMES, LLC**

**Representative: Dorothy Taylor: 471-1121, 510-7343**

**Address: 3568 Brannon Drive, Virginia Beach, Va. 23456**

**License permanent**

**There was 3 individuals served during this quarter**

**There was no report of restraints (include physical and medical). There were no reports of abuse/neglect (to include cases alleged, pending or proven). There were no reports of serious incidents/injuries/deaths.**

**VOA/BAKER HOUSE**

**Representative: Gail McLemore 497-1900, cell 350-0227**

**Address: 5677 Herbert Moore Road, Virginia Beach, Va. 23462**

**Their license current**

**There are 12 individuals served during this quarter.**

**There was no report of restraints (include physical and medical). There were no reports of abuse/neglect (to include cases alleged, pending or proven). There were no reports of serious incidents/injuries/deaths.**

**EXECUTIVE SESSION:**

*A motion was made and passed ULHRC enter into Executive Session pursuant to Virginia Code Section 2.2-3711 (A) for the protection of privacy of individuals and their records in personal matters not related to public business, namely interview candidates for the consumer position on the committee and to conduct annual training of committee members on Freedom of Information Act.*

**EXIT EXECUTIVE SESSION:**

*Upon reconvening into public session, the chair made a motion to recommend to the State Human Rights Committee Sherray Roscoe to fulfill the open consumer position. “*

**ADJOURNMENT:**

**The meeting was adjourned by Grace Washington.**





**MEMO**

**To: All**

**From: Universal Family Local Human Rights Committee**

**Re: Meetings for the year**

**Address: Interstate Corporate Center, Building 20,  
6315 North Center Drive, Suite 249 Norfolk, Va. 23502**

**Time: 9:30am**

**Dates: 1/18/12**

**4/18/12**

**7/18/12**

**10/17/12**